

CITY OF SAN MATEO

Special Meeting Minutes

City Council

Monday, April 27, 2020
Remote 6:00 PM
Special Meeting

This meeting is being held under the provisions of State of California Governor Gavin Newsom's Executive Order N-29-20; in which Brown Act regulations are relaxed to allow members to remote in due to the Coronavirus Covid-19 health emergency.

CALL TO ORDER

Pledge of Allegiance

Roll Call

Remote: Mayor Goethals, Deputy Mayor Rodriguez, Council Members: Bonilla, Papan and Lee

OLD BUSINESS

1. COVID-19 Update

City Manager Drew Corbett provided an update on operational impacts and other City efforts related to COVID-19 and reviewed rules and regulations issued by the City Manager acting as the Director of Emergency Services in response to the declared emergency including adjustments to operations, to deployment of personnel, polling for hotel tax measure for 2020 ballot and the status of Council priorities. Public Comment – There were no speakers.

Confirm the rules and regulations issued by the City Manager acting as the Director of Emergency Services in response to the declared emergency. Motion Passed 5-0.

Moved: Papan, Seconded: Bonilla

Ayes: Goethals, Rodriguez, Bonilla, Papan and Lee

Noes: None

2. 40 Baywood Avenue – Property Donation

Assistant City Manager Kathy Kleinbaum presented key points that the property owner who desires to donate 40 Baywood has asked the City to consider including joint ownership with Hillsborough, the management role of the Trustee, net expenses for managing the property and what the program vision is. Council asked questions of staff and discussion ensued with regard to the proposed terms of the donation. Public Comment – There were no speakers.

Council provided direction that the new proposal will not work, it won't meet the vision of the donor for it to remain open to the public, doesn't make sense for the City of San Mateo, programming differences with Hillsborough, different available resources between the two cities, no clarity around the decision making, and if they have a different proposal we are open to hearing it. The City Council by consensus affirmed that they are not interested in pursuing these proposed terms.

3. Planning Application Processing and Public Outreach During and After the Shelter-in-Place Order

Community Development Director Kohar Kojayan introduced new Planning Manager Aaron Aknin to provide a presentation on the goals and objectives of public outreach in these changing times and that this is the time to

really modernize our practices to be more inclusive, transparent, and consensus building. The General Plan is working on policy and staff will return with a revised long-term plan for community engagement with new tools. On May 4, 2020 the city will begin accepting new building and planning applications using remote community engagement protocols. Council asked questions of staff. Public Comment – There were no speakers. Council expressed appreciation for the update and the work being done to address current needs.

4. Financial Assistance for Community Child Care Provider

City Manager Drew Corbett provided a presentation on if the City could use the Child Care Facilities Fund to offer assistance to child care providers being affected by the COVID-19 pandemic and it would be illegal to use those funds for this purpose. He reviewed what resources are currently available in the County and outlined options for funding assistance including contributing to already established funds and/or offering rental assistance through Community Development Block Grants. Council asked questions of staff. Public Comment – David Fleishman, Executive Director, 4Cs (Child Care Coordinating Council) of San Mateo County, provided information on child care facilities currently providing essential and emergency child care and available programs. He responded to Council questions.

Council discussion ensued on the issue. Council directed that \$120,000 be earmarked for rental assistance specific for home child care providers from the \$440,000 CDBG funds donated to Samaritan House and directed that staff work closely with Samaritan House to monitor the funds usage to adjust and be responsive to changing needs. Staff will explore retroactive use of the Child Care Facilities Fund for capital use where allowed.

REPORTS AND ANNOUNCEMENTS

The City Manager, City Attorney and City Council reported on various activities and liaison roles and discussion ensued on upcoming topics for the next agenda including clarity around what are the criteria for eligible small businesses for the business assistance and directed staff to research and provide an update next week. Council Member Rodriguez requested staff examine the possibility of taking the ministerial action of placing the measure on the November ballot at the next regular meeting if possible. The City Attorney is looking into the legal timing of placing the measure on early and will report back.

ADJOURNMENT

The Meeting adjourned at 7:00 pm.

APPROVED BY:

SUBMITTED BY:

Joe Goethals, Mayor

Patrice M. Olds, City Clerk